



Meeting: **AUDIT & GOVERNANCE COMMITTEE**
Date: **WEDNESDAY, 17 JANUARY 2018**
Time: **5.00 PM**
Venue: **COMMITTEE ROOM - CIVIC CENTRE, DONCASTER ROAD, SELBY, YO8 9FT**
To: **Councillor M Jordan (Chair), Councillor I Reynolds (Vice-Chair), Councillor K Arthur, Councillor J Chilvers, Councillor B Marshall, Councillor M McCartney and Councillor B Sage**

There will be a briefing for Councillors at 4.30pm in the Committee Room.

Agenda

1. Apologies for Absence

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes (Pages 1 - 8)

To confirm as a correct record the minutes of the Audit and Governance Committee held on 27 September 2017.

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- 4. Chair's Address to the Audit and Governance Committee**
- 5. Audit Action Log (Pages 9 - 10)**

To review the Audit Action Log.
- 6. Audit and Governance Work Programme (Pages 11 - 14)**

To note the current Work Programme and consider any amendments.
- 7. Information Governance Annual Report 2017 (A/17/19) (Pages 15 - 28)**

To consider the report from the Solicitor to the Council, which provides an update on information governance issues matters during 2017.
- 8. External Audit Progress Report (A/17/20) (Pages 29 - 42)**

To consider the External Audit Progress Report.
- 9. Review of Risk Management Strategy (A/17/21) (Pages 43 - 62)**

To receive the report from the Audit Manager (Veritau), which presents the reviewed Risk Management Strategy following approval by the Extended Leadership Team, and asks the Committee to endorse the actions of officers in furthering the progress of risk management.
- 10. Review of Corporate Risk Register (A/17/22) (Pages 63 - 86)**

To receive the report from the Audit Manager (Veritau), which provides an update on movements within the Corporate Risk Register, and asks the Committee to note the current status of the Corporate Risk Register and the changes since the last update.
- 11. Internal Audit and Counter Fraud Progress Report (A/17/23) (Pages 87 - 112)**

To receive the report from the Audit Manager (Veritau) and Counter Fraud Manager (Veritau), which asks the Committee to note the update on progress made in delivering the internal audit and counter fraud work for 2017/18.
- 12. Annual Governance Statement 2016/17 - Action Plan Review (A/17/24) (Pages 113 - 120)**

To review the report from the Chief Finance Officer, which presents progress on the Annual Governance Statement (AGS) 2016/17 Action Plan 2016/17, which was approved in July 2017.

13. Counter Fraud Framework Update (A/17/25) (Pages 121 - 162)

To receive the report from the Counter Fraud Manager (Veritau), which provides an update in relation to the Council's counter fraud arrangements, and asks the Committee to approve the updated Counter Fraud and Corruption Strategy Action Plan. The Committee is also asked to comment on and note the updated Counter Fraud Risk Assessment.

Appendix C to the report is exempt from publication by virtue of paragraph 3 in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended). If Councillors wish to discuss information contained within Appendix C it will be necessary to pass the following resolution to exclude the Press and public and to then readmit the press and public following consideration of this item:

In accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following item as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

14. Any Other Business

G. Marshall

Gillian Marshall, Solicitor to the Council

<p>Dates of next meetings (5.00pm) Wednesday, 18 April 2018</p>
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Enquiries relating to this agenda, please contact Alice Courtney on 01757 292176 or acourtney@selby.gov.uk.

Recording at Council Meetings

Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Democratic Services Officer on the above details prior to the start of the meeting. Any recording must be conducted openly and not in secret.